

REPORT TO SHASTA COUNTY RTPA

SUBJECT		MEETING DATE	ITEM NUMBER
Master Fund Transfer Agreement Between Caltrans and Shasta County Regional Transportation Planning Agency		2-22-05	3-5

RECOMMENDATION:

It is recommended that the Agency authorize the Chairman to sign the attached resolution related to the Master Fund Transfer Agreement (MFTA) with the State of California.

SUMMARY:

Caltrans is proposing to amend the fund transfer agreement process that involves the reimbursement of costs and administration of funds for work elements in the Overall Work Program (OWP).

DISCUSSION:

Caltrans has updated the MFTA to reflect changes in State and Federal regulations and provide further clarification of requirements for using State and Federal planning funds. The new agreement supercedes the prior agreement dated June 25, 1996. This agreement has been reviewed by RTPA legal counsel and is recommended for approval. The resolution designates that the Executive Officer has been delegated signature authority for the MFTA and OWP documents.

A copy of the MFTA is available for review at the Shasta County Department of Public Works, 1855 Placer Street, Redding, CA 96001.

OTHER AGENCY INVOLVEMENT:

The Technical Advisory Committee (TAC) has considered this request and recommends approval.

FINANCIAL IMPACT:

This request will have no financial impact on the RTPA.

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Daniel J. Kovacich, Executive Officer

TLH/jac

Attachments: Resolution 05-01

**RESOLUTION**  
**05-01**  
**CERTIFYING COMPLIANCE WITH FEDERAL**  
**JOINT URBAN TRANSPORTATION PLANNING REGULATIONS**

WHEREAS, the joint urban transportation planning regulations (23 CFR Part 450 and 49 CFR Part 613) require each metropolitan planning organization (MPO) to certify that its planning process is being carried out in conformance with all applicable Federal rules and regulations;

WHEREAS, the Shasta County Regional Transportation Planning Agency (SCRTPA) is the designated MPO for Shasta County and is responsible for carrying out the transportation planning process in Shasta County;

WHEREAS, the certification evaluation must establish the adequacy of the transportation planning process and the resulting plans and programs;

WHEREAS, a review of the transportation planning process in relation to Federal requirements has established that all necessary documentation is on file along with SCRTPA endorsements.

NOW, THEREFORE BE IT RESOLVED that Shasta County Regional Transportation Planning Agency finds that the transportation planning process is being carried out in conformance with all applicable Federal requirements.

BE IT FURTHER RESOLVED:

1. That the SCRTPA Executive Officer is hereby designated and authorized to submit the OWP for FY 2004-05 and any amendments thereto, and to execute all related agreements, including but not limited to Overall Work Program Agreements, Master Fund Transfer Agreements, special grant agreements, and agreements with subrecipients, on behalf of the SCRTPA to implement purposes of this Resolution;
2. That the Executive Officer is hereby authorized to make and submit to funding agencies, the necessary work program and budget modifications to the OWP for FY 2004-05 based upon actual available funds, and to draw funds as necessary on a letter of credit or other requisition basis;
3. That the Executive Officer or his designee, is hereby authorized to make administrative amendments to the OWP for FY 2004-05, such as changing work elements or correcting errata.

PASSED AND ADOPTED this 22nd day of February 2005, by the Shasta County Regional Transportation Planning Agency.

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Glenn Hawes, Chairman  
Shasta County Regional  
Transportation Planning Agency