

**APPROVED MEETING NOTES**

Shasta County  
Regional Transportation Planning Agency

**SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL**

Shasta Senior Nutrition Programs  
100 Mercy Oaks Drive  
Redding, CA 96002  
Wednesday, January 17, 2007  
1:30 p.m.

(NOTE: These notes are not intended to serve as a transcript or verbatim record of the proceedings of the Social Services Transportation Advisory Committee, but rather as a record of the meeting time, place, attendance, and the order and general nature of the Advisory Council discussion, deliberations, and actions taken, if any.)

The following members were present:

Cindy Dodds	-	Tri-Counties Community Network
Mike Evans	-	ACCA Faithworks
Debbie McClung	-	Shasta Senior Nutrition Program (SSNP)
Kay Hudelson	-	Golden Umbrella
Ray Duryee	-	Redding Area Bus Authority (RABA)
Virginia Webster	-	Shasta Senior Nutrition Program (SSNP)

The following members were absent:

Sharon Howard	-	Department of Social Services
Sandra VanLarson	-	Independent Living Services
Larry Scarborough	-	Far Northern Regional Center
Janice Galloway	-	Shasta County Mental Health
Lisa White	-	Consolidated Transp. Service Agency (CTSA)
Jane Patterson	-	Shasta County Opportunity Center

The following nonmembers were present:

Sue Hanson	-	Redding Area Bus Authority (RABA)
Debbie Ginn	-	Caltrans District 2
Sue Crowe	-	Shasta County RTPA Staff
Janie Coffman	-	Shasta County RTPA Staff
John Strahan	-	Shasta County RTPA Staff
John Stapp	-	Northern Valley Catholic Social Services
Roy Stephens	-	R&M Medi-Trans
Gary Loomis	-	Citizen

**1. Call to Order and Introductions:**

Cindy Dodds called the meeting to order at 1:40 p.m. Members, nonmembers, and RTPA staff made self-introductions.

**2. Consider Approval of the October 4, 2006 SSTAC Minutes:**

By motion made and seconded (Webster/McClung) the minutes passed unanimously.

**3. Review of Coordinated Human Transportation Plan**

Sue Crowe explained that although there are still no federal regulations, the Plan must be adopted by the Regional Transportation Planning Agency (RTPA) by April. She noted that part of the new federal legislation is that some of the agencies that are eligible for federal funding must be involved in the development of the Coordinated Human Transportation Plan (CHTP).

John Stapp of NVCSS explained their main problem with RABA is that times and locations are not conducive with their program. John noted that NVCSS owns one 15 passenger van and one 12 passenger bus with wheelchair access.

Sue Crowe explained the barriers and coordination efforts in the CHTP are where they left off at the last SSTAC meeting, so that is what she has been focusing on.

Virginia Webster noted that the section on reporting requirements - one reporting for everyone - would never happen because of confidentiality.

Sue Crowe noted that it was listed as one of the barriers, not as a recommendation.

Virginia Webster noted the difficulty of obtaining available qualified drivers.

Sue Hansen stated that it is a nationwide problem, because of the entry level wages drivers get paid.

Roy Stephens noted that he has no problems getting drivers because he hires college students that are going into the medical field. Roy stated that he has a big turnover.

Discussion was held concerning procurement with Virginia Webster stating that they still have not received a vehicle ordered two years ago. Sue Hansen noted that RABA received four vehicles in December.

Ray Duryee noted that in many of the priorities in the CHTP it talks about transit with RABA specifically. Since this is to be a coordinated plan with other agencies, Ray asked if there should be some wording including the other agencies that do similar activities.

Discussion was held concerning agencies sharing stops.

Discussion was held concerning advertising, marketing, etc.

Ray Duryee noted that the Amtrak bus, as well as Modoc County, uses the downtown RABA facility.

Ray Duryee asked about other funding such as the Older American Act and other types of funding.

Mike Evans noted that it was asked four years ago concerning who goes after grants, with the conclusion being each individual agency does. Mike stated that there are many grants out there not being pursued and maybe listing a few more in the CHTP would be a good idea.

Virginia Webster stated that the California Highway Patrol works directly with seniors to help keep them in their vehicles longer.

Mike Evans noted that the CHTP focuses on new people moving into areas where there is no transit service; but there are a lot of people who already live there and have lost their ability to drive.

Ray Duryee suggested where the CHTP mentions the Blueprint Planning there be an explanation of what it is in relation to the CHTP.

Discussion was held concerning separating paratransit from fixed route and performance measures.

John Strahan explained what the Blueprint Planning is.

Sue Crowe explained what the Fix 5 Partnership is.

Sue Crowe explained that the CHTP must first be adopted by the SSTAC and then adopted by the RTPA Board at the April meeting.

#### **4. Update on RABA Short and Long-Range Transit Plan**

Ray Duryee noted that the Consultant will present their observations and findings at the February RABA meeting so they can move on to the next step. The Consultant has a four or five page summary report they will be presenting to the RABA Board at that time.

#### **5. Unmet Needs**

Sue Crowe noted that the SSTAC recommendation would not be needed for the February meeting, but for the April meeting.

A date was set for March 21, for the next SSTAC meeting.

#### **Adjourn:**

There being no further committee business, Cindy Dodds adjourned the meeting at 3:04 p.m.

Respectfully submitted,

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Janie Coffman  
Recording Secretary